

# THE EXECUTIVE

SDO LUCENA CITY MANCOM PUBLICATION

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## STRENGTHENING LITERACY & NUMERACY

The Lucena City Schools Division Office (SDO) announced on May 30th its commitment to collaborative learning as a primary method for enhancing student achievement and creating a more stimulating professional environment for teachers.

At the 5th Management Committee Meeting, led by Schools Division Superintendent Susan DL. Oribiana, collaborative learning—where students work together to learn, complete assignments, and participate in discussions—was emphasized as a key strategy.





# COFFEE break

## Lucena schools celebrate academic excellence in 4<sup>th</sup> Quarter Assessment

//Xandra Leah S. Dames

Excellence in education continues to prosper in Lucena City as the results of the 4th Quarterly Assessment for SY 2024-2025 highlight the schools with the highest proficiency across learning areas for both elementary and secondary levels.

These results reflect the combined efforts of dedicated teachers, hardworking learners, and supportive school communities in sustaining academic growth. CID Chief Josephine T. Natividad presented the awardees during the 5th MANCOM meeting held via MS Teams, May 30.

At the elementary level, Talao-Talao Elementary School emerged as a top achiever, securing the highest proficiency in Science, English, and MAPEH, and ultimately claiming the Overall Highest Proficiency Award. Lucena East VII Elementary School - Annex excelled in Mathematics, while Dalahican Elementary School - Annex led in Edukasyon sa Pagpapakatao (ESP). Silangang Mayao Elementary School demonstrated exceptional performance in the fields of Araling Panlipunan and Filipino, showcasing their learners' deep understanding of culture and language.



Meanwhile, Lucena South I Elementary School topped the assessment in Edukasyong Pantahanan at Pangkabuhayan (EPP), proving their learners' skills in practical and life-oriented education.

In the secondary level, Lucena City National High School - Main once again solidified its reputation as a center of academic excellence by leading in almost all subject areas, including Science, English, ESP, Araling Panlipunan, Filipino, Technology and Livelihood Education (TLE), and MAPEH, earning them the Overall Highest Proficiency Award. Ransohan Integrated School showcased their mathematical strength, topping the assessment in Mathematics.

These achievements are a testament to the consistent dedication and commitment of Lucena's educators and learners. The Schools Division of Lucena City commends all the awardees for their hard work and encourages all schools to continue cultivating a culture of excellence, teamwork, and continuous improvement. With efforts like these, Batang Lucenahins are poised to achieve even greater success in the years to come.



## **Lucena City Strengthens Literacy and Numeracy through Summer Programs**

**//Leonora Fe M. Malabonga**

In the recent 5th Management Committee (MANCOM) meeting held via MS Teams on May 30, 2025, Chief Education Supervisor for Curriculum Implementation Division (CID) Josephine T. Natividad, presented the latest updates and concerns regarding the ongoing curriculum implementation in the division, focusing on the 2025 Summer Programs.

As part of the Department of Education's continuing efforts to address learning gaps, especially in foundational literacy and numeracy, the Schools Division of Lucena City rolled out key summer interventions for struggling learners. For Key Stage 1, the Literacy Remediation Program (LRP), aligned with the Bawat Bata Makababasa (BBM) initiative, targets Grade 3 learners who have been identified as Low Emerging in the 2024-2025 Classroom Reading Literacy Assessment (CRLA) End-of-School-Year results. These learners, who will move to Grade 4 in SY 2025-2026, will receive focused support in reading and literacy development. A total of 25 schools in Lucena City are currently implementing the Literacy Remediation Program.

In addition, the division has intensified its efforts to strengthen reading and numeracy skills among learners in Key Stages 2, 3, and 4 through the CALABARZON CARE + 1 (Cognitive Activities for Reading Enhancement and Numeracy) program. Based on Regional Memorandum No. 297, s. 2025, this regional intervention aims to improve foundational literacy and numeracy skills through specialized summer classes.

A total of 44 elementary schools and 14 secondary schools in Lucena City are actively implementing this program.

Recognizing the dedication of teachers, tutors, and volunteers who serve beyond regular school days, the Schools Division ensures they are given appropriate incentives. These include Vacation Service Credits, Certificates of Appreciation, and other incentives depending on the availability of funds and applicable guidelines. In accordance with the guidelines for the utilization of Program Support Funds for the 2025 Summer Learning Programs, teachers are granted one (1) day of vacation service credit for every six (6) accumulated hours of service rendered. To avail of this, they are required to submit their Individual Daily Log, accomplishment reports, and duly signed daily time records certified by their school heads.

These initiatives reflect SDO Lucena City's ongoing commitment to bridging learning gaps and preparing learners for the next school year. With the collective effort of school heads, teachers, and the community, the division remains steadfast in its goal of improving the foundational skills essential for every learner's lifelong learning journey.

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# Lucena City schools: a snapshot of progress and ongoing initiatives

//Jennifer M. Oestar

Lucena City, Philippines – The Schools Division Office (SDO) of Lucena City is actively engaged in various monitoring and evaluation initiatives to improve school management and student well-being. Recent updates highlight progress in several key areas:

## **Child-Friendly School Survey (CFSS)**

The CFSS 2024-2025, mandated by Division Memorandum No. 89, s. 2025, aims to create a more supportive learning environment. While 48 out of 59 schools have completed the survey, 11 schools are urged to submit their responses by May 30, 2025.

## **Year-End School Report Card (SRC)**

Division Memorandum No. 90, s. 2025, requires the submission of year-end SRCs and school best practices. 53 of 59 schools have complied, with the remaining six needing to submit their reports through <https://tinyurl.com/SGOD-YEARENDSRC-2025> by May 30, 2025.

## **National Career Assessment Examination (NCAE)**

NCAE results are available for claiming at the SGOD Office. Schools are requested to consolidate results for division-level reference. A consolidation template is accessible at <https://tinyurl.com/NCAE-RESULT>.

## **Learner Information System Update**

The deadline for updating the Learner Information System (March 26 to May 31, 2025) is nearing completion, with only 2 schools remaining. Senior high school data is finalized.

## **National School Building Inventory (NSBI)**

The NSBI data for SY 2024-2025 is 100% uploaded and validated. Similarly, Basic Education Information System (BEIS) data collection and validation are also 100% complete.

Research Initiatives: The Division Research Colloquium (West District) was held on May 27, 2025, featuring presentations from selected teachers. The SDO Lucena City is also preparing for the 2025 Quezon Educators Research Convention (QERC) on August 16, 2025, with a deadline for participant list submission on May 31, 2025.





## Lucena City schools: a snapshot of progress and ongoing initiatives (cont.)

### Human Resource Development

Capacity-building activities focusing on the revised K to 12 curriculum are scheduled for June 8-13, 2025, with an RFQ opening on May 27, 2025. Training for HRMPSB assessors is also planned for June 23-24 and July 15-16, 2025. The SDO is also participating in the 10th DepEd CALABARZON Gawad Patnugot and the 2025 Search for Gawad LucenaHENYO.

### Brigada Eskwela

The Brigada Eskwela 2025, themed "Brigada Eskwela: Sama-sama para sa bayang bumabasa," will commence on June 9, 2025, with the division kick-off on June 11, 2025.

### School Health and Nutrition

Schools are reminded to comply with DepEd Order No. 10, s. 2016, and Presidential Decree No. 856 regarding sanitation and hygiene. Data on the Annual Physical Examination (May 26-30, 2025) is included, highlighting both high and low participation rates among schools.

### Disaster Risk Reduction and Management

The quarterly Nationwide Simultaneous Earthquake Drill (NSED) is ongoing, with reports due on June 26, 2025 ([https://bit.ly/2025\\_NSED\\_SDOLucenaReport](https://bit.ly/2025_NSED_SDOLucenaReport)). Participation in the 2025 Regional DRRM Olympics on September 6, 2025, is encouraged. Reports on learner rights and protection cases are due June 23, 2025. The SDO Lucena City is demonstrating a strong commitment to continuous improvement across various aspects of school operations.

## SGOD Updates!

**HIGHLIGHT**  
*my* **WORDS**



## OSDS Updates: New Guidelines, School Head Reassignments, and Financial Allocations Highlight Division's Efforts Toward Better School Operations

//Xandra Leah S. Dames

In its continuous effort to strengthen school operations and support the welfare of its personnel and learners, the Schools Division of Lucena City has rolled out several important updates covering administrative movements, financial management, and welfare initiatives during the 5<sup>th</sup> MANCOM Meeting via MS Teams, May 30.

### Teaching Allowance and School Head Reassignment

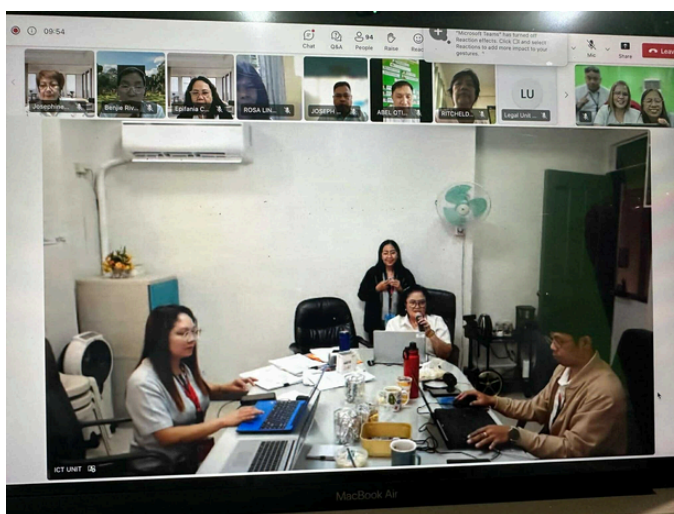
One of the highlights is the Division's recent online orientation on DepEd Order No. 5, s. 2025, which provides additional implementing guidelines for the grant of teaching allowances to public school teachers. The said initiative aims to further support teachers in their instructional duties and operational needs.

In line with improving leadership and school management, the Division also released a memorandum on the reassignment of elementary and secondary school heads, effective June 13, 2025. The school heads involved are directed to secure their school and division clearance for money and property accounts, ensuring accountability and transparency.

Proper turnover of school records, forms, and other properties is also mandated, involving the outgoing and incoming school heads, along with the Division's Administrative Officer IV/Supply Officer and Accountant, for a smooth transition.

### Current Staffing Situation

As of May 28, 2025, the Division reported a total of 46 unfilled positions, with the breakdown as follows: 5 in the Division Office, 23 in Kinder, Elementary, and ALS, 14 in the Secondary level, and 4 in Senior High School. Additionally, the Division recorded 2 newly created non-teaching items and 11 newly created teaching items, a positive step in addressing staffing needs across the schools.





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**OSDS Updates: New Guidelines, school head reassignments, and financial allocations highlight Division's efforts toward better school operations (cont.)**

## **Financial Services and Program Support**

To address the evolving financial needs of schools, the Division issued Division Memorandum No. 186, s. 2025, directing selected elementary and junior high schools to submit their Work and Financial Plans (WFP) for the additional Maintenance and Other Operating Expenses (MOOE). Eight elementary schools and two junior high schools were identified as recipients, with the deadline for submission set on or before May 30, 2025.

Furthermore, Division Memorandum No. 191, s. 2025, called for the preparation of WFPs for various program implementers with downloaded funds. Among the programs with submitted financial plans are the Rapid Mathematics Assessment (RMA), ALIVE classes, disaster preparedness programs, and the printing of teaching and learning resources for Reading, Mathematics, and Science under the National Learning Camp and remedial classes.

Funds were also allocated for the procurement of supplementary learning resources for school libraries.

## **Communication and Summer Learning Program Updates**

The Division also implemented DepEd Order No. 14, s. 2025, which amends the previous guidelines on the use of official mobile phones, postpaid lines, and prepaid loads. This order sets clear limits on monthly communication expenses and specifies payment procedures aligned with COA and DBM issuances.

Another noteworthy update is the release of the Joint Memorandum OM-OSEC-OUOPS-2025-01-03157, providing supplemental guidelines on meal expenses for the 2025 Summer Learning Programs. Teachers and tutors facilitating the summer programs will receive P250 per day through payroll, while learners' meals will be subsidized at P35 per day, processed via reimbursement. Documentation such as attendance sheets, certificates, and meal distribution reports is required to ensure compliance and accountability.

## **Moving Forward**

These latest efforts reflect the Division's commitment to improving school operations, supporting teachers' welfare, and enhancing learning opportunities for all.

The Schools Division of Lucena City continues to prioritize the welfare of both learners and school personnel as it implements programs aligned with national policies and local needs.

