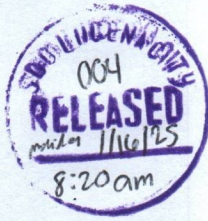




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF LUCENA CITY



9 January 2025

OFFICE MEMORANDUM
SGOD-2025-001

NOTICE OF MANAGEMENT MEETING

To: Epifania F. Carandang – Lead, RMT
Marck Andro E. Bernabe – Deputy Lead, RMT
Karen Jane P. Montero - Deputy Lead, Risk Management Team Sub team
Rowela M. Caperina - Deputy Lead, Client Feedback Team Sub team
All Members – Risk Management Team Sub team
All Members – Client Feedback Team Sub team


1. What: RISK MANAGEMENT TEAM MONTHLY MEETING

AGENDA:

- Presentation of Planning Documents for each functional division
- Schedule of Reorientation Workshop on the Risk Management Process and Documents 2025
- Other matters

2. When: January 23, 2025, 2:00 p.m.

3. Where: LCTECC Ground Floor


SUSAN DL. ORIBIANA
Schools Division Superintendent

SGOD/PROPER / KJPM / OM-RISK MANAGEMENT TEAM MONTHLY MEETING
001 / 01/09/2025



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