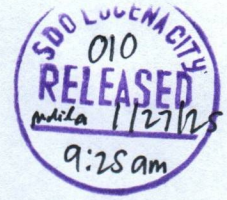




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF LUCENA CITY



23 January 2025

OFFICE MEMORANDUM

OSDS-2025- 015

NOTICE OF MANAGEMENT MEETING

To: DIVISION OFFICE UTILITY PERSONNEL

1. What: **EMERGENCY MEETING FOR UTILITY PERSONNEL**

AGENDA: a. Needed repairs on the SDO offices/premises
b. Water supply at the SDO Buildings
c. Other matters

2. When: January 24, 2025 - 1:00 p.m.

3. Where: Administrative Office

SUSAN DL. ORIBIANA

Schools Division Superintendent

OSDS/AD / BCR /
001 / 01/23/2025

OM – Emergency Meeting for Utility Personnel

For the Schools Division Superintendent

EDENIA O. LIBRANDA

Chief Education Supervisor

Officer-in-Charge

Office of the Assistant Schools Division Superintendent

Date: 01/24/2025



Address: Lucena West I ES Compound, M.L. Tagarao St. Brgy. Ilayang Iyam, Lucena City

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