



Republic of the Philippines
Department of Education
REGION IV-A (CALABARZON)
SCHOOLS DIVISION OF LUCENA CITY



17 January 2025

OFFICE MEMORANDUM

OSDS-2025- 011

NOTICE OF MANAGEMENT MEETING

To: Glenna M. Hibito, Administrative Officer IV/ HRMO
Eunice D. King, Administrative Assistant III
Maria Chrisandrea Eloie E. Quiroz, Administrative Aide VI
Kristine M. San Gil, Administrative Officer II
Dayanara E. Flores, Administrative Officer II
Lorena S. Monton-Abadilla, Administrative Officer II
Z-ann Leah B. Zulueta, Administrative Officer II
Floriza C. Indenible, Administrative Assistant III
Ma. Leonora T. Andojar, Administrative Assistant III
Moises Carmelo A. Fisico, Administrative Assistant III

1. What: **HRMPSB SECRETARIAT MEETING**

AGENDA: - Upcoming HRMPSB Selection Processes
- Preparation of Materials and Tools
- Orientation of New Secretariat
- Other concerns

2. When: January 22, 2025, Wednesday, 9:00 a.m.

3. Where: 1st Floor LCTECC, SDO Lucena City


SUSAN DL. ORIBIANA
Schools Division Superintendent

  

OSDS/PER / EDK / OM - HRMPSB SECRETARIAT MEETING
007 / 01/17/2025



Address: Lucena West I ES Compound, M.L. Tagarao St. Brgy. Ilayang Iyam, Lucena City
Contact Nos.: (042) 421-4161/421-4162/421-5137
Email Address: lucena.city@deped.gov.ph
Website: depedlucena.co

Doc. Ref. Code	PAWIM-F-002	Rev	00
Effectivity	09.20.21	Page	1 of 1