



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF LUCENA CITY



22 Aug 2025

DIVISION MEMORANDUM

No. 311, s. 2025

RESULT OF SELECTION PROCESS FOR VARIOUS VACANT POSITIONS

TO: Asst. Schools Division Superintendent
Chief Education Supervisors – SGOD & CID
Unit Heads
EPSs and PSDSs
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office announces the results of the selection process for Administrative Aide VI, Administrative Assistant III - Personnel Unit, Administrative Officer II - Elementary, and Administrative Officer II (2 items)
2. As per Republic Act 10173 or Data Privacy Act of 2012, this Office cannot disclose any information of applicants aside from name.
3. The selection process results below list the top 5 applicants for various positions, and the top 10 applicants for the AO II positions-Elem & JHS, all of whom met the cut-off score and are included in the Comparative Assessment Result (CAR) and Registry of Qualified Applicants (RQA), arranged in **alphabetical order**:

ADMINISTRATIVE AIDE VI

(Plantilla Item No: OSEC-DECSB-ADA6-270236-2004)

No.	NAME OF APPLICANTS
1	AGUILA, CHRISTINE JOY CAPARROS
2	MANUEL. AMOR AUSTRIA
3	MENDIOLA, RON MYKELL KUKAO
4	MUNCADA, VON CELINE NATIVIDAD
5	PATNON, RONALYN DOROL

ADMINISTRATIVE ASSISTANT III – PERSONNEL UNIT*(Plantilla Item No: OSEC-DECSB-ADAS3-270198-2018)*

No.	NAME OF APPLICANTS
1	BATAANON, RENANTE MERLE
2	CORTEZ, JOMARIE CERVANIA
3	DE JESUS, KIM RAYMUND ADENA
4	FUNDANO, KALE NUE DE MESA
5	ROJAS, SHYRA CENA

ADMINISTRATIVE OFFICER II – ELEM*(Plantilla Item No: OSEC-DECSB-ADOF2-270582-2020)*

No.	NAME OF APPLICANTS
1	ARONG, CREAM ERLYN TARRAY
2	CADAO, MARIA LALAINA PREMIAN
3	DE JESUS, KIM RAYMUND ADENA
4	GAMIER, CHRISTIAN JARINGA
5	INTOY, JAYMER FLORIDO

ADMINISTRATIVE OFFICER II (2 item)*(Plantilla Item No: OSEC-DECSB-ADOF2-270069-2025)**(Plantilla Item No: OSEC-DECSB-ADOF2-270070-2025)*

No.	NAME OF APPLICANTS
1	AQUINO, MA. CHARIZZ ANN LANDICHO
2	ARONG, CREAM ERLYN TARRAY
3	BATAANON, RENANTE MERLE
4	CADAO, MARIA LALAINA PREMIAN
5	GAMIER, CHRISTIAN JARINGA
6	INTOY, JAYMER FLORIDO
7	LLAVE, ARJHAY SARMIENTO
8	LAVADO, CURT LESTER HONRADE
9	MARALIT, DARWIN NAVERA
10	TAN, HONELYN FIGUERRA

4. The applicants below are addressed to submit their pertinent paper on **August 27, 2025**, at Personnel Unit, SDO Lucena City.

NAME OF APPLICANTS
ARONG, CREAM ERLYN TARRAY
CADAO, MARIA LALAINA PREMIAN
GAMIER, CHRISTIAN JARINGA

FUNDANO, KALE NUE DE MESA
MENDIOLA, RON MYKELL KUKAO

5. All applicants may refer to the final and signed CAR of the vacant position below.
6. All applicants will receive their final earned score via email or in hard copy from the Personnel Unit.
7. Immediate dissemination of this Memorandum is desired.

SUSAN DL. ORIBIANA
Schools Division Superintendent

Enclosure: Comparative Assessment Result, Registry of Qualified Applicants for Various Vacant Positions and List of Requirements for Appointment

OSDS/PER / MLTA / DM - RESULT OF SELECTION PROCESS FOR VARIOUS VACANT POSITIONS
063 / 08/22/2025



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LIST OF REQUIREMENTS
G. Promotion

NAME: _____

DISTRICT/SCHOOL/UNIT: _____

CONTACT NUMBER: _____

DATE RECEIVED: _____

- ☐ Oath of Office (CS form 32, s. 2018) (3 copies)
- ☐ Personal Data Sheet (CS form 212, Revised 2017) (3 Copies)
- ☐ Work Experience Sheet (Attachment to CS form 212) (3 Copies)
- ☐ Authenticated Eligibility (2 original)
- ☐ Authenticated TOR (1 original) (1photocopy)
- ☐ PSA Birth Certificate (1 original) (1photocopy)
- ☐ PSA Marriage Contract (1 original) (1photocopy)
- ☐ Service Record (1 original) (1photocopy)
- ☐ Photocopy of Previous Appointment (2 copies)
- ☐ Photocopy of the whole IPCRF (3 rating periods)
- ☐ Medical Certificate