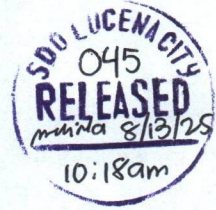




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF LUCENA CITY



04 Aug 2025

DIVISION MEMORANDUM


No. 302, s. 2025

**CALL FOR RESEARCH PROPOSAL FOR THE 11TH CYCLE OF
BASIC EDUCATION RESEARCH FUND (BERF)**

TO: Asst. Schools Division Superintendent
Chief Education Supervisors – SGOD & CID
Public Elementary and Secondary School Heads
All Others Concerned

1. With reference to Regional Memorandum No. 562, s 2025 also known as **Call for Proposals Under the 11th Cycle of the Basic Education Research Fund (BERF)**, this Office hereby calls research enthusiasts to submit a research proposal for the 11th Cycle of the Basic Education Research Fund (BERF).
2. School Research coordinators are advised to guide and thoroughly evaluate the research proposals at the school level in adherence with the following:
 - a. Ensure the relevance to the **Regional/Division Development Plan** priorities.
 - b. Alignment with the themes of the **Basic Education Research Agenda** (DO no. 39, S 2016).
3. Participating researchers are encouraged to submit the following documentary requirements on or before **August 15, 2025**, using the prescribed forms and templates in this link: <https://tinyurl.com/11BERFforms>
 - a. Research Application Form
 - b. Action/Basic Research Proposal Application Template
 - c. Cost Estimates Approval Form
 - d. Declaration of Anti-Plagiarism and Absence of Conflict of Interest
 - e. Oath of Authenticity and Veracity of Documents
4. Research proposals and other required documents should be submitted to **research.lucena@deped.gov.ph** to provide enough time for the Schools Division Research Committee (SDRC) to conduct review, evaluation, and technical assistance (*see attached Annex 1*).
5. The abovementioned regional memorandum is attached herewith for the general guidelines on the submission of research proposals.

6. For queries and clarification, kindly contact Mary Cleire Miguel SEPS-PAR via email at **research.lucena@deped.gov.ph** or call **(042) 421-4161 local 234**.
7. Immediate dissemination of this Memorandum is desired,

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SUSAN DL. ORIBIANA
Schools Division Superintendent





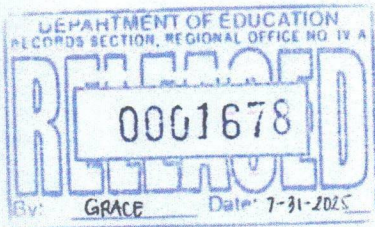
Encl: Regional Memorandum No. 562, s 2025 also known as Call for Proposal Under the 11th Cycle of the Basic Education Research Fund (BERF),

SGOD/PAR / MCDM / Call for Research Proposal for the 11th Cycle of Basic Education Research Fund (BERF)
091 / 08/04/2025

Annex 1

Timeline for Research Proposal for the 11th Cycle of BERF

Date	Activity	Responsible Person/Committee
August 15, 2025	Submission of Research Proposals	Researcher/s Research Coordinators
August 16, 2025	Screening of submitted proposals	SEPS-PAR
August 18 – 22, 2025	Initial Assessment	SDRC Secretariat
August 25 – September 5, 2025	SDRC Evaluation	SDRC – CID Evaluators
September 8 – 9, 2025	Notification of Results	SEPS-PAR
September 10, 2025	Submission of qualified Research Proposals to the RO	SEPS-PAR



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

21 July 2025

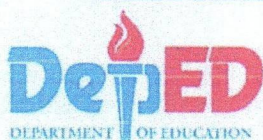
Regional Memorandum

No.562 s.2025

**CALL FOR PROPOSALS UNDER THE 11TH CYCLE OF THE
BASIC EDUCATION RESEARCH FUND (BERF)**

To **Schools Division Superintendents**
Functional Division Chiefs

1. With reference to DepEd Order No. 16, s. 2017, otherwise known as the Research Management Guidelines (RMG), this Office through the Policy, Planning and Research Division (PPRD) hereby announces the **Call for Proposals under the 11th Cycle of the Basic Education Research Fund (BERF)**.
2. Schools Division Research Committees (SDRCs) are advised to thoroughly evaluate the basic and action research proposals at the SDO level to ensure their relevance to the **Regional/Division Development Plan** priorities such as *Tracer Study on the Alternative Learning System (ALS) Learners, Performance of ESC Grantees, Learners in Disadvantage situations, Inclusive and Safe Learning Environments, Standards with Equity Approach, Integration of UNSDGs in Curriculum, Utilization of Multifactorial Assessment Tools, Post Secondary Destination of Senior High School Graduates, and Rights-based Education.*
3. Furthermore, the topics should be aligned with the themes of the Basic Education Research Agenda (BERA) which include **Teaching and Learning, Child Protection, Human Resource Development**, and **Governance** as well as Cross-cutting Themes: **Disaster Risk Reduction and Management, Gender and Development**, and **Inclusive Education**.
4. A proponent shall be allowed to submit **one (1) proposal only**. He/she should not be the lead author or co-author of any other proposal under the 11th Cycle. Together with the Proposal, the following are other documents for submission in PDF Format:
 - a. Research Application Form
 - b. Cost Estimates Approval Form
 - c. Declaration of Anti-Plagiarism and Absence of Conflict of Interest
 - d. Oath of Authenticity and Veracity of Documents (not to be notarized)



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114 local 470-471
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph





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The prescribed templates of these documents can be downloaded from <https://tinyurl.com/11thBERFForms>. Failure to comply with the prescribed templates shall be grounds for automatic disqualification in the cycle.

5. Interested regional office personnel shall submit their research proposal and other pertinent documents to PPRD via email. Research application forms shall be duly signed by their respective Functional Division Chiefs or Unit Heads.
6. The link for the submission drive shall be communicated to SEPS in P&R. Submission of proposals at the Regional Office is until **September 12, 2025** only. Late online submissions as well as hard copies shall not be accepted.
7. For other concerns, you may contact **Mr. Lorenzo Ruiz C. Costo**, Education Program Specialist II through email **pprd.calabarzon@deped.gov.ph** or call **(02)8682-2114 local 470-471**.
8. Immediate and widest dissemination of this Memorandum is earnestly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II

 Regional Director 

07/ROP5/ROP1