

Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON  
**SCHOOLS DIVISION OF LUCENA CITY**

24 Jun 2024

**DIVISION MEMORANDUM**

No. 080, s. 2024


**DESIGNATION ORDER AS  
 OFFICER-IN-CHARGE**

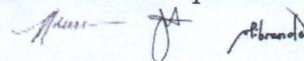
**TO:** OIC – Asst. Schools Division Superintendent  
 Chief Education Supervisors – SGOD & CID  
 Public Elementary and Secondary School Heads  
 All Others Concerned

1. Concurrent to their positions, the following are hereby designated as Officer-In-Charge effective June 24-28, 2024.

NAME	POSITION	SCHOOL
1.Cherrylyn A. Pentes	Administrative Officer II	Kanlurang Mayao Elementary School
2.Leslie Mevelynne L. Ornedo	Administrative Officer II	Lucena East I Elementary School
3.Annilyn P. Lopez	Administrative Officer II	Lucena West III Elementary School
4.Michelle A. Sanchez	Administrative Officer II	Isabang Elementary School-Bocohan Annex and Domoit Elementary School
5.Maricel G. Cedaria	Administrative Officer II	Isabang Elementary School

2. As such, you are to continue your present duty and it is understood that this special assignment does not have an increase in your salary.
3. Immediate dissemination of and strict compliance with this Memorandum is directed.

  
**SUSAN D.L. ORIBIANA**  
 Schools Division Superintendent



OSDS/PER / rpt / DM – Designation Order as Officer-In-Charge  
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