

### Republic of the Philippines

# Department of Education

REGION IV-A CALABARZON SCHOOLS DIVISION OF LUCENA CITY

## REQUEST FOR QUOTATION

#### 2025-SV-014

The Department of Education (DepEd) – Schools Division Office of Lucena City (SDO Lucena) through its Bids an Awards Committee (BAC), will undertake a **PROCUREMENT OF DIAL TYPE WEIGHING SCALE FOR THE MONITORING OF NUTRITIONAL STATUS OF LEARNERS** of SDO-Lucena City in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project:

PROCUREMENT OF DIAL TYPE WEIGHING SCALE FOR

THE MONITORING OF NUTRITIONAL STATUS OF

LEARNERS

Approved Budget

for the Contract:

SIX HUNDRED SEVENTY-SIX THOUSAND PESOS only,

Philippine Currency (P676,000.00)

Specification/s:

See attached Annex "A" Purchase Request for the

**Technical Specifications** 

Location:

Lucena City Teachers and Employees Conference Center

(LCTECC), Lucena West I ES Compound, Ilayang Iyam,

Lucena City

**Delivery Term:** 

Within thirty (30) calendar days upon receipt of Notice to

Proceed

LOT	Item and Descriptions/Technic al Specifications	Quantity and Unit of Measure	Approved Budget for the Contract (ABC) in PhP	Total Price in Pesos
1	PROCUREMENT OF DIAL			MONITORING OF
-	NUTR	ITIONAL STATUS	S OF LEARNERS	
	DIAL TYPE WEIGHING SCALE			
	Specifications	V		
	Weight and height measuring scale			
	Capacity: 300 lbs.	130 pcs.	P676,000.00	





Address: Lucena West I ES Compound, M.L. Tagarao St. Brgy. Ilayang Iyam, Lucena City Contact Nos.: (042) 421-4161/421-4162/421-5137

Email Address: lucena.city@deped.gov.ph

Website: depedlucena.com

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Delivery: One time delivery to Schools Division Office	
Metal Frame	
Measurement (LxWxH) 695x286x930mm	
375x275mm	
footing  Load platform area (LxW)	
non-slip mat for safe	
Low platform Platform covered with	
Clearly designed, easy to read dial	

Interested suppliers are required to submit their valid and current PhilGEPS Platinum Membership/Red Membership, Mayor's permit, Business Permit, Updated Tax Clearance upon submission of quotation. For corporation, a registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document shall also be submitted.

For sole proprietorship, should the owner/sole proprietor himself/herself is not available on the opening of the bids, an authorized representative may attend the opening of bids provided such representative has a letter of authority or a Special Power of Attorney clearly specifying the project name being entered, along with a valid identification document. For partnership, corporation and cooperative, a secretary certificate / resolution to represent the company/cooperative is needed.

Should you wish to submit your bids through electronic mail (email), you may send the same to <a href="mailto:bac.lucenacity@deped.gov.ph">bac.lucenacity@deped.gov.ph</a> with the subject **PROCUREMENT OF DIAL TYPE WEIGHING SCALE FOR THE MONITORING OF NUTRITIONAL STATUS OF LEARNERS.** Kindly take note that the attached pertinent documents in the email shall be encrypted with password and in Portable Document Format (PDF) only.

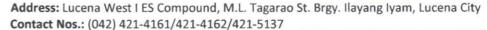
There shall only be two (2) pertinent documents to be attached. The legal and technical components (PhilGEPS Platinum Membership/Red Membership, Mayor's permit, Business Permit, DTI/SEC, Updated Tax Clearance) shall be separated with the financial component (filled in bid form / RFQ). Zipping the said documents or embedding the same in a third-party application such as but not limited to WinRAR is strictly prohibited. The bidder shall also provide the password for decryption when it submitted the same through email. The emailed bid will only be decrypted during the opening of the RFQ. If the submitted online bid is not password protected, password for decryption was not provided, pertinent documents are not in PDF format, or zipped in one folder, it would not be opened during the Opening of bids and shall be immediately declared Disqualified (DQ).

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.









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Any interlineations, erasures or overwriting shall be valid only if these are signed or initialed by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before August 11, 2025, 11:00 in the morning. Please submit your quotation in a sealed and signed envelope addressed to:

### EDENIA O. LIBRANDA

BAC Chairperson Bids and Awards Committee DepEd, Division of Lucena City West 1 ES Compound, ML Tagarao Ext., Ilayang Iyam Lucena City, Quezon

For inquiries, you may contact us at (042) 421-4161 (loc. 240); bac.lucenacity@deped.gov.ph or look for Ms. Andrea Tongo.

Very truly yours,

**BAC** Chairperson





Address: Lucena West I ES Compound, M.L. Tagarao St. Brgy. Ilayang Iyam, Lucena City

Contact Nos.: (042) 421-4161/421-4162/421-5137 Email Address: lucena.city@deped.gov.ph

Website: depedlucena.com

This is to submit the quotations as indicated above subject to the terms and conditions of this RFQ.

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Supplier's Business Name:			TIN.:	
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Address:				
Telephone No.:	_	E	Email	
		Fax No.:	address	
Supplier's Authorize				
Representative's			Date:	
Signature Over Printed				
Name:				
				0





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