






Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>NAME</b>	<b><u>MOISES CARMELO A. FISICO</u></b>
<b>Position/Designation</b>	<b><u>Admin Asst III/Liaison Office</u></b>
<b>Purpose of Travel</b> (must be supported by attachments)	<ol style="list-style-type: none"> <li>1. <b><u>To submit reports (Legal Documents), at DepEd RO IV</u></b></li> <li>2. <b><u>To submit terminal lv., Follow-up and get travel Abroad of the following personel at DepEd RO IV.</u></b></li> <li>3. <b><u>To pick up Payroll, Payslip at DepEd Payroll service Division.</u></b></li> <li>4. <b><u>To submit SUB-ARO for CY 2024 BEFF Electrification Program at DepEd-Central Office.</u></b></li> </ol>
<b>Host of Activity</b>	
<b>Inclusive Dates</b>	<b><u>February 2, 2024</u></b>
<b>Destination</b>	<b><u>DepEd RO IV/Central Office</u></b>
<b>Fund Source</b>	<b><u>MOOE</u></b>
<p>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</p> <p style="text-align: center;"> <b><u>MOISES CARMELO A. FISICO</u></b> Name and Signature of Requesting Employee</p> <p style="text-align: right;">February 1, 2024 Date</p>	
<p>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</p> <p style="text-align: center;"> <b><u>BENJIE C. RIVERA</u></b> Admin. Officer V</p> <p style="text-align: right;">February 1, 2024 Date</p> <p>Name and Signature of Recommending Authority</p>	
<p><b>APPROVED:</b> </p> <p style="text-align: center;"><b><u>SUSAN DL. ORIBIANA</u></b> Schools Division Superintendent</p> <p style="text-align: right;">February 1, 2024 Date</p> <p>Name and Signature of Approving Authority</p>	